

COLUMBIA COUNTY RURAL LIBRARY DISTRICT

Regular meeting of the Board of Trustees

Monday, July 18, 2022

Meeting Location

Dayton Memorial Library

111 S. 3rd St.

Dayton, WA 993228

Call to order: The meeting was called to order at 7:02 p.m. by board Chair Jay Ball.

Trustees present: Jay Ball, Chair, Karin Spann, Vice-chair, Chuck Beleny, Michele Smith, Secretary, and Sharon Mendel, Treasurer.

Others present: Todd Vandembark, Library Director.

Approval of the minutes of the regular meeting of June 20, 2022: Sharon Mendel made a motion to approve the minutes as presented. The motion was seconded by Karin Spann and it passed unanimously.

Director's report: See attached.

Financial Report: A motion was made by Chuck Beleny, and seconded by Michele Smith to approve the Payroll and Vendor Vouchers #4811 through #4855 in the amount of \$28,043.23, and the motion passed unanimously.

At the board meeting on June 20, 2022 the Library Director was asked to prepare a Budget Worksheet showing areas where budget cuts can be made, taking into account a reduced levy amount of \$44,000. At today's meeting, Vandembark presented his working budget, showing cuts to; professional services, library materials, public small tools and equipment, maintenance services and repairs, dues, registrations, and training, and travel and lodging. He has added expected revenue in the form of grants worth \$21,000. He will make more cuts as needed.

Ongoing business: Revisions for the 2022-2025 Strategic Plan were continued from June 20, and completed for Goal # 5 Fiscal Responsibility, Goal # 6 Property Improvement and Capital Expenditures, and Goal # 7 Staff and Patron Safety.

Vandembark will make edits and present the 2022-2025 Strategic Plan to the trustees for their review before adoption at the next board meeting on August 15.

Public Comment:

Adjournment: The meeting was adjourned at 8:20 p.m.

Respectfully submitted

Michele Smith, Secretary