

COLUMBIA COUNTY RURAL LIBRARY DISTRICT

Regular meeting of the Board of Trustees

Monday, March 21, 2022

Meeting Location

Dayton Memorial Library

111 S. 3rd St.

Dayton, WA 99328

Call to Order: The meeting was called to order at 7:02 p.m. by Karin Spann, Chair.

Trustees present: Karin Spann, Chair, Jay Ball Vice-chair, Joe Huether, Treasurer, Michele Smith Interim Secretary, Chuck Beleny, Member

Others present: Todd Vandembark, Library Director

Approval of the minutes of February, 28, 2022: A motion was made by Jay Ball to approve the minutes and seconded by Joe Huether. The motion passed unanimously.

Treasurer's report: The board unanimously approved payroll and vendor vouchers 4715-4762 in the amount of \$44,244.09. Chuck Beleny's motion to approve was seconded by Michele Smith.

Director's report: See attached. Additionally, Vandembark will not fill the position formerly held by Francisco Contento, who has resigned, but will instead hire a part time person for the circulation desk.

Old business: Spann said there have been no applications, so far, for the open position on the board. Joe Huether has decided not to reapply, citing too many other obligations.

New business:

- A. Resolution 2022-02 to amend the 2022 budget proposal by increasing tax revenue by \$1915.82 and adding that amount to Subscriptions/Miscellaneous (account code 572.40.49), increasing it to \$9,915.82 and changing the "Public Services Wages and Benefits" (account code 572.10) amount to \$204,978 in the 2022 Final Budget was approved unanimously. Jay Ball made the motion and Joe Huether seconded the motion.
- B. Joe Huether made a motion to approve a contract with Patton Associates, LLC for additional accounting services, removing his name from the HomeStreet checking account and adding Sandy Patton's name to the account, and authorizing her to pay the bills and payroll, beginning April 1, 2022. The motion was seconded by Jay Ball. It was unanimously approved.
- C. Vandembark is accepting bids for replacing the furnace at the lower level of the Delany Building as well as the furnace at the library main level. He presented the board with a proposal from Mill Creek Mechanical and is expecting another bid this week.
- D. Vandembark discussed Covid-19 masking guidelines. He said masks are required the first hour of each day the library is open.
- E. Public comment: Joe Huether's resignation from the board of trustees was accepted. Jay Ball thanked him for his service on the board, saying he has gone "above and beyond" the duties of his position.

Executive session: None.

Adjournment: The meeting was adjourned at 8:10 p. m.

Respectfully submitted,

Michele Smith, Interim Secretary