

COLUMBIA COUNTY RURAL LIBRARY DISTRICT

Regular meeting of the Board of Trustees

Monday, January 24, 2022

Meeting Location

Dayton Memorial Library
111 South Third Street
Dayton, WA 99328

Call to order: The meeting was called to order at 7:00 p.m. by Karin Spann, Chair

Trustees present: Karin Spann, Chair, Jay Ball, Vice-Chair, Joe Huether, Treasurer, Michele Smith Secretary, Chuck Beleny

Others: Todd Vandembark, Library Director. Sharon Eaton on Zoom

Public Comments: None

Approval of the minutes of the December 20, 2021: A motion was made by Michele Smith, with one minor correction to her name, to approve the minutes. This was seconded by Jay Ball, and the minutes were approved.

Treasurer's report: The board approved vouchers 4665-4750, in the amount of \$57,300.31, posted as of Dec. 23, 2021. A motion was made by Huether and seconded by Chuck Beleny. The total was an amount slightly higher than usual. Huether said efforts were made to collect any stray bills that have not been claimed so far this year, in order to provide a clean slate going into the new fiscal year. Huether presented a chart showing the Annual Total for Expenses to Date for 2021 and a chart showing Budget vs. Expenses for 2021.

Director's report: See attached.

Old business:

1. Resolution 2022-01 to establish an endowed fund within the Blue Mountain Community Foundation was approved by the board. The resolution allows the Library Director to create an agreement with the Blue Mountain Community Foundation to place funds from the Hedwig Davis Trust, currently invested in a CD at the Home Street Bank, into the Blue Mountain Community Foundation Socially Responsible fund pool. The fund will be known as the Columbia County Rural Library District Fund in Memory of Hedwig Davis. An annual review will be conducted by the board. Joe, chuck S.
2. Karin Spann talked about terms on the board of trustees. Joe Huether's term is up on March 31. The position will be posted and open to the public on February 1.

New business: The trustees provided input into choosing the new library logo design. Library staff are providing their input, as well.

Executive session: An executive session was called at 8:15 p.m. A performance evaluation of the Library Director was conducted by the members of the board. The executive session ended at 9:07 p.m.

The board approved a motion from Joe Huether, and seconded by Jay Ball, to offer the Director a two-year employment contract. Performance goals based on the results of the performance evaluation will be presented to Vandembark at the next regular meeting of the board of trustees in February.

Vandembark asked for more time to consider the contract offer made by the board.

Adjournment: The meeting was adjourned at 9:15 p.m.

Respectfully Submitted,

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 3/1/2022
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Michele Smith
Secretary