



111 S. 3rd Street, P.O. Box 74, Dayton, WA 99328

Phone (509) 382-4131 – Fax (509) 382-1059

info@daytonml.org

www.daytonml.org

Board of Trustees Meeting Minutes December 20, 2021

1. Call to Order at 7:06 PM.

Introduction of New Members Charles Beleny and Michele Smith.

Roll Call- Jay Ball (Acting Chair), Joe Huether, Todd Vandembark, and Charles Beleny present in person. Karin Spann and Michele Smith by Zoom.

Letter of Intent from Michele Smith volunteering to be the Interim Secretary until next elections in March 2022. Joe Huether made a motion to accept Michele Smith as Interim Secretary. Charles Beleny seconded. Motion passed.

2. Approval of Minutes from November 15 and Nov 22, 2021. Joe Huether motioned to approve and Karin Spann seconded. Motion passed.

3. Treasurers Report. Joe Huether reported the Nov. revenue exceeded \$55,000. Karin Spann reported that we had some money carried over from 2020 and 2021 taxes this year and therefore had increased revenue. Due to a conservative budget this year total operating expenses are at 74% of our annual budget and capital expenses are at 75% and to anticipate some carryover to next year.

Next was the approval of the revolving fund transmittal voucher to replace revolving funds from the County pool for vouchers 4610-4664 in the amount of \$37,694. Joe Huether made a motion to approve and Karin Spann seconded. Motion approved.

4. Director's Report. Contract for internet services expires June 2022 and the recommendation was to renew it for 1 year at \$116/mo. Todd discussed the Outreach Club Take and Make on Tues. and Fri. and that the kits are usually gone within 1 week. Take and Make is from Grant money that provides for food craft and 2 books for each family. North Pole Mailbox-Charlie has completed at least 30 responses and sent them back out. Family Story time will move to the first Thursday of the month starting in January 2022. One bilingual family attended the last one lead by Todd and Francisco. Charlie and Todd will have Discovery Kids every Tuesday. On Tuesday and Thursday evenings this week there will be popular Christmas movies. Also, there will be movies for kids on the first floor of the library at 1PM every day while the kids are out of school.



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5. Budget Edits Resolution 2021-06. The District amended the 2022 Budget Proposal by \$579.87 to account for an incorrect levy income figure. The new total amended budget is \$457,999.87. There was a motion by Joe Huether to approve the amended figure and a second by Charles Beleny. After the first of the year, there will be one more adjusted budget due to revenue streams.
6. Old Business
 - a. Pandemic Update. The library will continue the mask mandate (except for little ones) and all other precautions with copying, covering all keyboards so they can be sprayed and cleaned and curbside pickup
 - b. Trusts. Joe Huether briefed that one Trust, totaling \$70,956. was moved to the Blue Mountain Foundation for a better rate of return. He also stated that one other trust was coming up for renewal in Feb. 2022, totaling \$172,269. and the plans were also to move that Trust to the Blue Mountain Foundation.
7. New Business. New logo discussion and feedback
Todd is in the process of designing a logo beginning with 6 black and white versions that we were able to review. There have been multiple bids to build the site. No action was needed at this meeting, just discussion on which logo the group liked the most. It came down to logo E, which was rolling hills with our library windows above.
There will be State Library Training available next year. Joe would like all board members to develop supporting and being mutually respectful of each other. Joe also recommended that in a future meeting we need to determine how much to keep in cash reserves, taking all kinds of risks into account.
8. Public Comment Period. No one was present in person or by Zoom.
9. Joe Huether made a motion to adjourn the meeting at 7:48 PM. Charles Beleny seconded. Motion passed. Meeting adjourned at 7:48 PM.

DocuSigned by:

Chuck Beleny

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Charles Beleny, Acting Secretary

1/25/2022

Date