

# Columbia County Rural Library District

## Board of Trustees Meeting, August 16, 2021

### Minutes

1. Call to order & roll call --
  - a. Meeting called to order at 7:08pm.
  - b. Members present were Karin Spann, Joe Huether, Heather Stearns, Jay Ball, and Todd Vandembark. June Riley was absent.
2. Approval of minutes from July 19, 2021 --
  - a. Joe motioned to accept the minutes as presented, Jay seconded. Motion passed.
3. Treasurer's Report --
  - a. Todd went over the vouchers to be paid. Jay motioned to approve vouchers # 4357 through #4402 in the amount of \$49,726.21. Joe seconded. Motion passed.
  - b. Joe gave the budget report
4. Director's Report --
  - a. Todd presented the report. The new bike rack has been installed, as has the new phone system. The library was awarded the ARPA grant, to be used for two new hotspots and internet subscription costs.
  - b. Summer Reading program was a success. Attendance was low, but registration was high.
  - c. Todd has been doing community outreach with local organizations and businesses.
5. Old Business
  - a. Basement windows update
  - b. Pandemic update: The library has gone back to mask requirements. Delaney kitchen has been closed and no personal food is allowed in the building. Curbside services are still being offered, and the library is still maintaining full hours.
6. New Business
  - a. Policies review and update:
    - i. Accessibility Policy -- Joe moved to approve the policy as is, Jay seconded. Motion passed (3 ayes, 1 nay).
    - ii. Policy for Public Interactions with the Library -- Jay moved to approve the policy as amended. Joe seconded. Motion passed.
  - b. Meet & Greet cancelled due to COVID-19 and in accordance with updated CDC guidelines.
7. Public Comment Period -- The Board opened the time for public comment, but there was no one in attendance.
8. Executive Session: Personnel -- Board went into Executive Session at 7:46pm. Board left Executive Session at 8:35pm.
9. Meeting adjourned at 8:37pm