

COLUMBIA COUNTY RURAL LIBRARY DISTRICT

Regular Meeting of the Board of Trustees

Monday, June 21, 2021 - 7:00 p.m.

Call to Order: The meeting was called to order online at 7:02 p.m. by Karin Spaan.

Roll Call/Welcome

Trustees Present: Karin Spann, Chair; June Riley, Vice Chair; Joe Huether, Treasurer; and Jay Ball. Trustee. Members Absent: Heather Stearns, excused.

Others Present Online: Todd Vandembark, Director and Francisco Contendo-Navarro, Public Services Coordinator.

Approval of Meeting Minutes

Joe moved to approve the minutes of the May 17th, 2021 meeting as presented.

The motion was seconded and passed.

Treasurer's Report

Joe reviewed the June 2021 Transmittal for monthly expenses.

Jay moved to approve Transmittal, items 4243 through 4315 in the total amount of \$35,089.13 for submission to the county. The motion was seconded and passed.

Joe also reviewed the monthly year-to-date budget summary showing overall income at 55% of budget and operating expenses at 30% of budget. Capital expenses are at 29% of budget.

Director's Reports

Todd reviewed his progress report on Building, Technology, Staffing, and Programming (See attached).

Old Business

Todd provided additional information on 1) elevator lock and switch operation, 2) telephone system update, 3) security system update, 4) basement egress window, 5) pandemic restrictions and access for both the main library and Delaney building.

Jay and Todd presented the proposed Public Engagement Action Plan for 2021-2022.

Discussion followed with suggested modifications to be included. (See attached.)

Jay moved to approve the amended Action Plan. The motion was seconded and approved

New Business

There is a new ARPA Grant opportunity to be explored.

New employees include Francisco Contendo-Navarro, our new Public Services Coordinator and our new Library Assistant, Ellen Brigham.

Executive Session

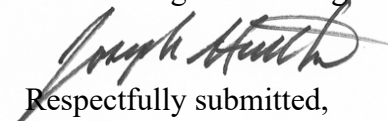
The Board adjourned into executive session at 7:20 pm to discuss employee salaries and returned to regular session at 7:40 pm.

Joe moved to increase the Director's salary by 8% effective July 1st. The motion was seconded and passed.

Public Comment: No Public comment was received.

Adjournment: Karin adjourned the meeting at 7:45 pm.

The next regular meeting date and time is Monday, July 19th, 2021 beginning at 7 pm.


Respectfully submitted,
Joe Huether, Acting Secretary