

**COLUMBIA COUNTY RURAL LIBRARY DISTRICT**  
**Regular Meeting of the Board of Trustees**  
**Monday, March 16, 2020 7:00 p.m.**

**Meeting Time and Location:**

7:00 p.m. to 8:00 p.m.  
Dayton Memorial Library  
111 S. 3rd Street  
Dayton, WA 99328

**1. Call to Order**

Meeting was called to order at 7:00 p.m. by Tanya Patton, Chair

**2. Roll Call – Trustees**

Present:

Tanya Patton, Chair  
Karin Spann, Secretary  
Sarah Reser, Trustee

Absent Excused, June Riley

**Others Present:**

Dusty Waltner, CCRLD Director

**3. Approval of Meeting Minutes**

3.1 Patton moved to approve February 24, 2020 Regular Meeting Minutes, ( 2<sup>nd</sup> Reser, Unanimous)

**4. Treasurer's Report**

4.1 Patton moved to approve payment vouchers #3795-3813 in the amount of \$56,831.21 ( 2<sup>nd</sup> Spann, Unanimous)

4.2 The Year to Date Account Balance and Budget Statement for 2020 was reviewed.

**5. Director Reports**

5.1 The Director presented a progress report for the past month, including actions taken and those to be initiated during the COVID-19 pandemic

**6. New Business**

- 6.1 Trustee Appointments: Chair Patton reported that she submitted the Trustee's recommendation of Heather Stearns and Joe Huether to the Board of Commissioners for their appointment to the CCRLD Board of Trustees. No appointment has been made at this time.
- 6.2 Pandemic Policy: Director Waltner presented an updated Pandemic Policy, originally adopted in 2014 to address Flu pandemics. The policy was modified to make it applicable to any pandemic. After discussion the policy was approved with revisions eliminating the requirement of a medical release for return to work, and clarifying paid leave. (Motion Reser, 2<sup>nd</sup> Spann, Unanimous)

**7. Public Comment.**

Heather Stearns and Vicki Zoller were present and participated.

**8. Adjourn:** Patton adjourned meeting at 8:00 p.m.

Next regular meeting date is:  
Monday, April 20, 2020.  
111 S. 3rd Street, Dayton.  
Meeting begins at 7 p.m.

Respectfully submitted,  
Karin Spann, Secretary

**Approved:** \_\_\_\_\_