

**COLUMBIA COUNTY RURAL LIBRARY DISTRICT**  
**Special Meeting of the Board of Trustees**  
**Thursday, January 9th, 2020, 7:00 p.m.**

**Meeting Time and Location:**

7:00 p.m. to 8:30 p.m.  
Dayton Memorial Library  
111 S. 3rd Street  
Dayton, WA 99328

**1. Call to Order**

Meeting was called to order at 7:02 p.m. by Tanya Patton, Chair

**2. Roll Call – Trustees present:**

Tanya Patton, Chair  
June Riley, Vice-Chair  
Karin Spann, Secretary  
Sarah Reser, Trustee

**Absent Excused:**

Meredith Dedman, Treasurer

**Others Present**

Dusty Waltner, CCRLD Director  
Sam Korslund, Contractor

The purpose of the special meeting was to consider the bid for a vertical lift/elevator.. Sam Korslund, who has been working on this project on behalf of the CCRLD, began by stating his qualifications for overseeing the project: Mr. Korslund holds a degree in Electronics Engineering Technology with 20 years experience in building maintenance. His most recent employment before moving to Dayton was with Schweitzer Engineering Labs. His work there was in regulatory compliance, reading, and interpreting regulations in a fully accredited testing facility, including ADA and ASME compliance. While there, he oversaw the construction of a multi-million dollar facility. He then outlined his activities regarding this project to date. On November 19, 2019, he met a representative of Vertical Options of Spokane to assess options for an ADA accessible lift to the lower level of the library facility. Options considered included an elevator/vertical lift in the entryway of the main library, an elevator/lift in various interior locations, a vertical or inclined lift on or in place of the stairs leading to the Delany basement from the street level exterior door.

The representative suggested that a vertical lift directly from the south facing, street level exterior door into the basement level would provide the most accessible, least disruptive and most cost efficient option. After discussing the pros and cons of all the placement options presented by Korslund, the trustees concurred with the recommendation by Vertical Options.

In order to obtain competitive bids, Korslund contacted Primarious Elevator in Bothell, WA and Nationwide Lifts (Oct. 31), Vertical Options Elevator, Spokane (Nov.19), and Otis Elevator (Nov. 25). When only one bid was received by the end of December an additional contractor, Schindler Elevator, was contacted with no bid offered.

Vertical Options of Spokane was the only company to respond, visit the site, and submit a bid. The bid submitted is to install a vertical platform lift directly from the existing street level exterior door at the front of the building to the lower level of the library facility through the Delany hallway. The bid, in the amount of \$38,750, includes installation, exclusive of electrical wiring and framing. The bid was good through January 10, 2020. The lift can be constructed and ready for installation in 12 weeks, but the installation is also dependent on the ability of local contractors to address the electrical, stair removal and framing requirements.

Upon a motion by Reser (S. Riley, Unanimous), Director Waltner was authorized to contract with Vertical Options for the lift presented in the amount \$38,750, with the option of increasing the amount up to \$60,000, if access to the upper level of the Delany from the same lift is determined to be feasible. Korslund agreed to contact Vertical Options on January 10, 2020 to notify them of the Board's decision. He will consult with the Director and Vertical Options on the upper level extension feasibility.

Patton adjourned the meeting at 8:30 p.m.

Next regular meeting date is:  
Monday, January 27, 2020  
111 S. 3rd Street, Dayton.  
Meeting begins at 7 p.m.

Respectfully submitted,  
Karin Spann, Secretary

**Approved:** \_\_\_\_\_