

COLUMBIA COUNTY RURAL LIBRARY DISTRICT

Meeting of the Board of Trustees

August 19, 2019, 7:00 p.m.

Meeting Time and Location:

7:00 p.m. to 7:57 p.m.

Dayton Memorial Library

111 S. 3rd Street

Dayton, WA 99328

1. Call to Order

The Meeting was called to order at 7:00 p.m. by Tanya Patton, Chair.

2. Roll Call – Trustees:

Tanya Patton, Chair

June Riley, Vice-Chair,

Meredith Dedman, Treasurer,

Karin Spann, Secretary

Sarah Reser, Trustee

Staff Present:

Dusty Waltner, CCRLD Director

3. Approval of Meeting Minutes:

3.1 The Minutes of the July 15th Regular Meeting were presented and approved upon a Motion by Reser, (S. Dedman, Unanimous)

4 Treasurer's Report:

4.1 July Vouchers 3636-3654 in the amount of \$33,772.53 were approved on a Motion by Patton (S. Riley, Unanimous).

4.2 Year to Date Account Balance and Budget Statement was reviewed.

5. Progress Report:

5.1 The Director's report was reviewed. The director reported on the Summer Reading Program, partnership with The Club, installation of the sprinkler system, tree removal, updated website, staff updates, and Friends of the Library.

6. Old Business:

6.1 Strategic Plan Objectives. Goals and Objectives for Capital Improvements were discussed.

6.2 Fines, fees and Other Charges Policy August 19 was reviewed and adopted upon a motion by Patton (S. Dedman, Unanimous). The next review date was set for 2021.

6.3 Credit Card Policy. Upon a motion by Patton (S. Riley, Unanimous) the Board adopted the Final Draft presented with a review date of 2022.

7. New Business:

- 7.1 Resolution 2019-03 Public Records. Upon a motion by Patton (S. Spann, Unanimous), Resolution 2019-03 creating a policy for time allocated to public records was approved.
- 7.2 Paid Family and Medical Leave. Director Waltner reported that the existing Family Leave policy will need to be revised to comply with Washington state Paid Family and Medical Leave legislation. She will work on incorporating the requirements into the CCRLD policy for presentation to the Board.
- 7.3 Logo. Waltner presented some possible logos prepared by Boe Stevenson Designs.

8. Public Comments:

- 8.1 A fifteen minute public comment period was offered. An update on FOL activities was received and a concern was expressed about the lack of presence by the Library in the Park during National Night Out.

Patton adjourned the meeting at 7:57p.m.

Next regular meeting date is:
Monday, September 16, 2019.
111 S. 3rd Street, Dayton.
Meeting begins at 7 p.m.

Respectfully submitted,
Karin Spann, Secretary

Approved: Sarah Deser, Secretary Pro-temp