

COLUMBIA COUNTY RURAL LIBRARY DISTRICT
Regular Meeting of the Board of Trustees
Monday, June 18, 2018 7:00 p.m.

Meeting Time and Location:

7:00 p.m. to 9:15 p.m.
Dayton Memorial Library
111 S. 3rd Street
Dayton, WA 99328

1. Call to Order

Meeting was called to order at 7:00 p.m. by Tanya Patton, Chair

2. Roll Call – Trustees present:

Tanya Patton, Chair
June Riley, Vice-Chair, absent excused
Angelina Shaber, Treasurer, absent excused
Karin Spann, Secretary
Meredith Dedman, Trustee

Others present:

Dusty Waltner, CCRLD Director

3. Public Comments

There were no public comments.

4. Approval of Meeting Minutes

4.1 Patton moved to approve May 21, 2018 Regular Meeting Minutes with corrections
(Second Dedman; Unanimous)

5. Treasurer's Report

- 5.1 Patton moved to approve vouchers # 3344-3364 posted as of June 18, 2018 totaling \$25,905.01. (Second Dedman; Unanimous)
- 5.2 Waltner provided account analysis statement and monthly report and reported that the May report reflects the budget amendment enacted at the previous meeting.
- 5.3 Waltner provided a transaction list for expenditures from April 30-May 21, 2018.
- 5.4 Waltner reported that the reason for not receiving e-rate was due to missing the deadline for submitting some of the required forms.

6. Director Report

6.1 Progress Report – Attached

7. Old Business

- 7.1 Financial Plan: The meeting with Kyle Cox will be postponed until a replacement trustee for Angelina Shaber is installed.
- 7.2 Surveillance Policy: Tabled until Riley completes review.
- 7.3 Strategic Plan: Copies of all suggested additions to the draft were reviewed. Trustees were asked to make any minor language revisions before the next meeting.
- 7.4 Trust Update: Bank of America has still not provided written approval of the transfer of the Peabody Trust. Waltner will contact the Secretary of State for investment options available to the District for funds that may be eventually transferred.
- 7.5 Paper of Record: Dedman reported that the Dayton Chronicle was reinstated as the Paper of Record, effective July 14, 2018.

8. New Business

- 8.1 Waltner presented the Library of Things Borrowing and Use Policy. Patton moved to approve the Policy. (Second, Spann; Unanimous)
- 8.2 Patton reported that she received a letter of resignation from Angelina Shaber who is moving from the area. Waltner was requested to post the opening.

9. Final Public Comment

None

11. Adjourn

- Patton adjourned meeting at 9:15 p.m.

Next regular meeting date is:
Monday, July 16, 2018.
111 S. 3rd Street, Dayton.
Meeting begins at 7 p.m.

Respectfully submitted,
Karin Spann, Secretary

Approved: 